

Agenda: Workers' Compensation Insurers' Task Force

Date: Nov. 15, 2023

Time: 9 to 10:30 a.m.

Location: In person in DLI's Washington Room and via Webex

Panelist (panel member, alternates and speakers): Registration is not required; **join from your panelist invitation**. To ensure your ability to connect, login at least five minutes before the start of the meeting. If you are unable to connect, email host Katrina Namad at katrina.namad@state.mn.us.

Attendees (interested parties):

- to join by computing device, join and register at <https://minnesota.webex.com/minnesota/j.php?MTID=mad5c2361c06c828b14fbf4e3c781e0cd>, enter webinar number **2498 726 7649** and webinar password **111523**; or
- to join by phone, call 855-282-6330 and enter webinar access code **2498 726 7649**.

Call to order and roll call – co-chairs Gary Westman and Lee Ingrassia

- Roll call by Katrina Namad

Remote meeting statement

Thank you for joining this remote meeting in person or via Webex.

- Everyone who is present on this Webex event can hear all discussions.
- All votes will be taken by roll call.
- All handouts discussed and Webex instructions are posted on the [Workers' Compensation Insurers' Task Force \(WCITF\) webpage](#).

Participant functions – raise your hand before speaking

- If you would like to speak, click on "Participants" and then click on the hand icon; click it again to remove the signal.

DLI staff members, panel members and presenters (panelists) if via Webex

- All participants can mute and unmute their microphones.
- If you wish to speak, click the hand icon. If the host or chairperson calls on you, unmute yourself and state your name before speaking. Note the use of headphones may impact your microphone.

Members of the public (attendees)

- All stakeholders can hear everything but can speak **only** if public input is requested or during an open forum, at which time the host will unmute your microphone.

Assistant Commissioner Kate Daly's update

- DLI updates
- Workers' Compensation Advisory Council

Agenda items

1. Introduction of WCITF administrative support Katrina Namad
2. Introduction of DLI Office of General Council workers' compensation attorney Bretta Hines
3. [Work Comp College](#), Minnesota module, presentation – Erin E. Gross and Mike Opack, attorneys for Heacox, Hartman Law Firm
4. Staff changes in the Compliance, Records and Training (CRT); Special Compensation Fund (SCF); Vocational Rehabilitation (VRU); and Alternative Dispute Resolution (ADR)
5. Update from DLI Business Technology Office (BTO) – Michelle Doheny
6. Training modules in progress: requests for information (a demonstration will be provided, if available); denials; and discontinuances – Virginia Prax and Jo Burr
7. Basic adjuster training
8. ADR update – Brian Mak
9. Update about the Rehabilitation Review Panel and Medical Services Review Board – Chris Leifeld
10. Future agenda items for discussion – co-chairs and task force members

Next meeting date

The next meeting is March 15, 2024. If you have questions, email Chris Leifeld at christopher.leifeld@state.mn.us.

Green meetings statement

The Minnesota Department of Labor and Industry, with the Workers' Compensation Insurers' Task Force, is committed to producing environmentally sound meetings with the goal of zero-waste and low-impact gatherings. In part, this includes reducing paper waste through electronic notifications, online presentations and double-sided copying whenever paper is necessary. Panel members and the public are encouraged to use electronic documents or create paper copies of the documents that are sent in advance.